

Appendix 8 committees and frequency

COMMITTEE STRUCTURE

Council:

Council – meets 6 times per year

Cabinet:

Cabinet – meets monthly

Overview and Scrutiny:

Children and Families Scrutiny Panel – bi-monthly

Health Overview and Scrutiny Panel – bi-monthly

Overview and Scrutiny Management Committee – monthly

Non-Executive Committees:

Chief Officer Employment Panel – frequency as required

Governance Committee – 6 times per year

Licensing (General) Sub Committee – frequency as required

Licensing (Licensing and Gambling) Sub Committee – scheduled weekly unless no items then cancelled

Licensing Committee – minimum 3 times per year

Planning and Rights of Way Panel – minimum monthly with additional meetings scheduled as required

Partnerships and Boards:

Health and Wellbeing Board (now absorbing previous functions of the Local Outbreak Engagement Board) - minimum 3 times per year*

Joint Commissioning Board – minimum monthly *

Other democratic meetings/ committees and panels:

Chipperfield Advisory Committee – annually

Chipperfield Trust – annually

Schools Forum – minimum one meeting per term but can be up to 5 per year

Standing Advisory Council for Religious Education (SACRE) – minimum 5 meetings per year

*currently under review